

THEATRE

Enter N/A where not applicable

1. AUTHORISED APPLICANT'S DETAILS

First Legal Name:

Last Legal Name:

Artist Name (if applicable):

Role of the applicant in the work:

ID number:

Age:

Cell:

Alternative Cell:

APPLICATION FORM FOR NAMIBIA THEATRE & FILM AWARDS (NTFA):



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Occupation(s):

E-mail:

2. DETAILS WORK

Mark with X

Play:

Theatrical Production (incl. multidisciplinary):

Dance/Movement

Title of work:

Detailed concept/synopsis of work:

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Predominant language(s) spoken in work:

Date of script/text (year):

Dates of production staging:

Day	Year	Month	Day	Town	Venue
1					
2					
3					
4					
5					

3. CREATIVES & PRODUCTION TEAM

ITEMS	FULL NAMES
Producer	
Playwright/Writer	
Director	
Choreographer	
Dramaturge	

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Production Designer(s)	
Composer / Score Designer:	
Musical Director	
Set Designer(s)	
Set Builder(s)	
Costume Designer(s)	
Make Up Artist(s)	
Head AV Engineer/Technician	
Head Light Engineer/Technician	
Head Sound Engineer/ Technician	
Stage Manager	
Production Assistant	
OTHER	

Lead Actors					
ITEMS	FULL NAMES	ROLE	NEWCOMER / EMERGING / EXPERIENCED	NATIONALITY	EMAIL ADDRESS
1.					
2.					
4.					
5.					
6.					
7.					
8.					
9.					

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10.					
Supporting Actors					
ITEMS	FULL NAMES	ROLE	NEWCOMER / EMERGING / EXPERIENCED	NATIONALITY	EMAIL ADDRESS
1.					
2.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
Lead Dancers					
ITEMS	FULL NAMES	ROLE	NEWCOMER / EMERGING / EXPERIENCED	NATIONALITY	EMAIL ADDRESS
1.					
2.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
Supporting Dancers					
ITEMS	FULL NAMES	ROLE	NEWCOMER / EMERGING / EXPERIENCED	NATIONALITY	EMAIL ADDRESS
1.					
2.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

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	Other roles				
ITEMS	FULL NAMES	ROLE	NEWCOMER / EMERGING / EXPERIENCED	NATIONALITY	EMAIL ADDRESS
2.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

The following are application rules and guidelines:

1. Authorised applicants must be Namibian or hold permanent residency.
2. Authorised applicant must be 18 years and older.
3. Applications must be filled out and approved for a production to be evaluated.
4. Applications must be approved two months before judges are booked.
5. Application forms must be filled by either the producer, creative director, stage director or choreographer only.
6. Application form must be attached with the following:
 - i. Full, finalised script/text/concept
 - ii. Production poster
 - iii. Rehearsal photos
 - iv. Set Design (neatly outlined)
 - v. Headshots and details of creative team, cast and crew
7. Within a month of the staging of the production, the applicant must submit the following:
 - a. Production photos
 - b. Full recording of the production (Format: MP4/MPEG-4, at least 720p to 1080p, and with stereo audio)
 - c. Failure to provide the above immediately disqualifies the production from the awards.
8. The NTN is not responsible for the video recordings of independent productions.

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- 9. Video recordings of productions must have adequate sound and picture quality, see ntn.org.na for technical details.
- 10. The full, finalised script must be attached to the application form. Script must be 20 pages + long, 12 fonts, 1.5-line spacing, Times New Roman.
- 11.
- 12. The NTN will not be held liable for disputes to that may follow after NTFA results. The NTN will facilitate the evaluation system based on the submitted information on the approved application form only.
- 13. Productions staged outside Namibia do not qualify for evaluation.
- 14. A production must be at least 45 minutes long, in order to be approved for evaluation.
- 15. Scripts must be at least 20 pages long, in order to be approved for evaluation.
- 16. The status of leading/supporting roles must be stipulated in the application form as per the following:

Leading role	Refers to an individual role, in which the performer is a main character, and features dominantly in the narrative and on stage.
Supporting role	Refers to an individual role, in which the performer is important to the plot, but is not the main character.
On stage support	Refers to individuals or undistinguished performers that build the bulk of the production characters for mass or visual effect: <ul style="list-style-type: none"> - choirs - body props - dancing groups, etc. These performers do not feature significantly, and are not regarded as individual characters for awards evaluation.

- 17. The status of newcomer / emerging / experienced must be stipulated in the application form as per the following:

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<i>Newcomer Artist/ Practitioner</i>	A professionally inexperienced individual, holds no record of a professional theatre work on their resume yet.
<i>Upcoming Artist/Practitioner</i>	An individual that has more than two professional theatre works in their resume.
<i>Professional Artist/Practitioner</i>	An individual that has more than 5 professional theatre works in their resume.

The application form is available on the NTN website.

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AGREEMENT OF APPLICANT

Your submission will be regarded as acceptance the following agreement:

I *[insert your name here]*

_____ have read and understood the guidelines attached to this application form, and in the event of my application being successful, I agree to abide by the conditions and policies which the NTN stands by, according to the agreement, which will be issued.

Should my submission be incomplete, I understand that it will be measured as incomplete.

I accept that the decision of the National Theatre of Namibia concerning the production evaluation is final and that no further discussions will be entered into once the verdict has been communicated to me.

I confirm that the information given in this form is true, complete and accurate.

Place and date

Signature of applicant

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4. NTN NOTES

ATTACHMENTS:

ITEMS	NOTES
Production poster	
Production script/text/concept	
Production photos	
Headshots of the creative and production team	
Video recording of production	

Signature of NTN Representative

Name:

Role:

Signature

Place, Date